



OUR COMMITMENT TO YOUR PRIVACY

Protecting your privacy and the confidentiality of your personal information has always been fundamental to the way we do business and is the responsibility of every employee of Align Benefits. Our range of products and services we offer our groups and benefit plan participants continues to expand and the technology we use continues to change. But, no matter how our business changes we are committed to protecting and respecting your right to privacy and confidentiality.

Align Benefits is committed to the protection of any personal information collected by it or in its custody, including any information transferred to a third party to fulfill the purposes for which the information was collected. You will not be subject to intrusive marketing and this is only collected to better meet your needs in the future.

Personal information includes any information, recorded or not, about an identifiable individual. Examples of personal information that are identifiable include names, age, sex, social insurance numbers, health status, health history, financial information, benefit claims data, etc. It also includes information which can be matched with other information in order to establish an individual's identity.

Align Benefits is accountable and responsible for personal information under its control. Align Benefits has designated a Privacy Officer who is accountable for our compliance with this policy. Other individuals within Align Benefits may be accountable for the day-to-day collection and processing of personal information or to act on behalf of the Privacy Officer.

If you have a concern about our Privacy Policy, please let us know right away. Resolving your concern is important to us and our Privacy Officer will respond to you to acknowledge receipt and indicate the next steps to be taken.